

Late S.D. Patil Alias Baburao Dada Arts, Commerce and Late Bhausaheb M.D. Sisode Science College

Shindkheda - 425406, Dist. Dhule (M.S.) Tel.: (02566) 222239 web: www.ssvpsacs.ac.in e-mail: ssvps.snk@gmail.com

Prof. Dr. N. S. Pawar M.Sc. Ph.D. Officiating Principal

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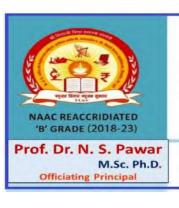
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CRITERION V -

STUDENT SUPPORT AND PROGRESSION

5.1.4: The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases



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Declaration

This is to declare that the information, reports, true copies of supporting documents, numerical data etc. submitted/ presented in this file is verified by Internal Quality Assurance Cell (IQAC) and is correct as per records. This declaration is for the purpose of NAAC Accreditation of HEI for 4th cycle period 2018-19 to 2022-23.

Date: 01/07/2024

Place: Shindkheda



PRINCIPAL
S.S.V.P.S's Late S.D. Patil Alias
Beburao Dada Arts, Commerce &
Late Bhausaheb M.D. Sisode Science
College Shindkheda, Dist. Dhule



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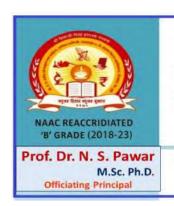
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Proof for Implementation of guidelines of statutory regulatory bodies



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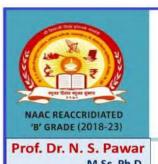
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Preamble

Shri Shivaji Vidya Prasarak Sanstha's Late S. D. Patil alias Baburao Dada Arts, Commerce and Late M. D. Sisode Science College Shindkheda is one of the branches of SSVP Sanstha Dhule which runs with the vision of "Bahujan Hitay, Bahujan Sukhay" and mission "We commit to Impart Higher Education among the students belonging to Drought Prone and Mofussil Area". At present, the president of the Sanstha is Hon'ble Annasaheb Dr. Bhaidasji Chudaman Patil, the Chairman of executive board of the Sanstha is Hon'ble Babasaheb Kunalji Patil (MLA, Maharashtra state). The college runs under the College Development Committee presided by Hon'ble Bapusaheb Prafullakumarji Madhukar Sisode. This college is a unique educational institution that provides the modified programmes to the students of rural area. Our focus is on an inclusive environment that develops the academic and the social / emotional/ research need of all students. Our college is affiliated with the Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon, and is recognized by UGC, New Delhi under section 2(f), and 12(B) status. The College is also permanently affiliated. The campus ensures the right atmosphere for the students to pursue their education. The College is reaccredited for the third cycle by NAAC and awarded with B Grade CGPA 2.14. Being affiliated to North Maharashtra University, Jalgaon, and College follows the rules and regulations of North Maharashtra University Jalgaon.



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Vision:

Bahujan Hitay, Bahujan Sukhay

Mission:

"We commit to Impart Higher Education to the students belonging to Drought Prone and Mofussil Area"

1. CODE OF CONDUCT FOR STUDENTS:

It is obligatory upon students of the college to follow this Code of Conduct. The college wants to enforce this Code of Conduct for maintaining discipline among the students which promotes student growth through individual and collective responsibility. All Students are requested to follow this Code of Conduct.

DISCIPLINE:

All the students must follow the disciplinary rules and regulations set down by the college from time to time. Cases of indiscipline will be dealt with as per these rules and regulations. Students are advised to follow the academic calendar as per the instructions of the principal. Students shall refrain from damaging college property as it can be followed by compensation for the damage caused. Students shall only use the dustbins for disposing waste materials in the campus to keep the campus clean. It is mandatory for students to park their vehicles in parking zone only. Students must refrain from indulging in antiinstitutional, anti-national, antisocial and political activities within the campus and hostel. Students shall note that cases of ragging and harassment will be dealt with as per the UGC regulations and Indian Penal Code. Educational tours shall be accompanied by the faculty members with the written consent of the concerned authority and only after taking necessary undertaking from the Parents or Guardian of the students. Outsiders into the college campus and hostel are strictly prohibited. Students shall not bring outsiders to the campus and hostel without the permission of the authorities. Cases of criminal activity or violation of law and order in the college campus will be followed by strict actions and will be reported to the police if required.

Identity Card

Students must carry college identity card all the times in the campus, particularly during lectures and examinations. They should produce the same as and when demanded by the authorities. Identity Card will be issued as per the given schedule after the confirmation of admission. The students should collect their identity card from the library and can make use of the same for lending books from the library. The loss of the identity card should be supported immediately to the librarian with an application.

HUMAN VALUES

Honesty is demanded in all the academic activities and with all the stakeholders of the college. Be attentive, cooperative and fair towards your teachers and peers all the time. Practice empathy for your fellow citizens and care towards your surroundings.

MOBILE PHONE & ELECTRONIC DEVICES

The student should keep their mobile phones switched off in the classroom, laboratory, library and whenever and wherever required. Mobile phones, electronic devices like smart watches are strictly prohibited during the examination in the college campus. The college will not be responsible for loss or theft of any valuables of the students.

ATTENDANCE

Students are required to be regular in the classes. They must maintain at least 75% attendance in the lectures of all the subjects obtained by them. Disciplinary actions will be taken against the student if found irregular in the lectures. Absence from college due to medical reasons should be followed by submission of medical certificate immediately at the time of joining. The students coming late for lectures will not be allowed to enter the class. Attendance in internal and external examinations is compulsory. Similarly, attendance in practical and

seminars organized by the college is compulsory. The student will be entirely responsible for such absence.

SOCIAL MEDIA USE

Students are expected to handle social media with complete care. They must not post any insulting comment about any individual or indulge in any such related activities on social media which may harm the reputation of the college.

ANTI-RAGGING

Strict actions will be taken against the students indulging in ragging as per the regulations set down by the University Grants Commission. Ragging is legally banned and is a punishable offence. All students and their parents/guardians must sign the anti-ragging affidavit. The students are advised to contact the Anti-Ragging Committee in case of emergency.

The Anti-Ragging Committee may take the following actions against those found guilty of ragging

- i) Suspension from attending classes and other academic activities.
- ii) Withholding/withdrawing scholarship and fellowship.
- iii) Debarring from appearing in any examination.
- iv) Expulsion from the hostel.
- v) Cancellation of admission.
- vi) Rustication from the institution for a period ranging from one to four semesters.
- vii) Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.

EXAMINATIONS

The students must strictly follow the rules and regulations of examination set down by Kavayitri Bahinabai Chaudhari North Maharashtra University Jalgaon.

2. CODE OF CONDUCT FOR TEACHERS AND EMPLOYEES OF THE COLLEGE:

Teachers and employees of the college must adhere to the code of conduct as prescribed in Maharashtra Public Universities Act 2016, Statutes, Ordinances and Maharashtra Civil Service Rules (MCSR), the Seventh Pay Commission rules and other regulations prescribed by the government and university. Violation of the rules will lead to disciplinary actions as prescribed in these rules and regulations. The governing bodies and administration are bound to follow Maharashtra Public Universities Act 2016 and the directives from University Grants Commission (UGC),

3. PROFESSIONAL ETHICS AND ACADEMIC INTEGRITY

Professional ethics are very important to the college as it believes in strict observance of professional ethics and the maintenance of academic integrity on the part of the teachers and students.

A. TEACHERS AND PROFESSIONAL ETHICS: (Adopted from UGC Guidelines, February, 2018)

Responsibilities of Teachers:

Whoever adopts teaching as a profession assumes the obligation to conduct himself/herself in accordance with the ideal of the profession. A teacher is constantly under the scrutiny of his students and the society at large. Therefore, every teacher should see that there is no incompatibility between his precepts and practice. The national ideals of education which have already been set forth and which he/she should seek to inculcate among students must be his/her own ideals. The profession further requires that the teachers should be calm, patient and communicative by temperament and amiable in disposition.

- (i)Adhere to a responsible pattern of conduct and demeanor expected of them by the community;
- (ii) Manage their private affairs in a manner consistent with the dignity of the profession;
- (iii)Seek to make professional growth continuous through study and research;
- (iv)Express free and frank opinion by participation at professional meetings, seminars, conferences etc. towards the contribution of knowledge;
- (v)Maintain active membership of professional organizations and strive to improve education and profession through them;
- (vi) Perform their duties in the form of teaching, tutorial, practical, seminar and research work conscientiously and with dedication;
- (vii)Co-operate and assist in carrying out functions relating to the educational responsibilities of the college and the university such as: assisting in appraising applications for admission, advising and counselling students as well as assisting the conduct of university and college examinations, including supervision, invigilation and evaluation; and

(viii) Participate in extension, co-curricular and extra-curricular activities including community service.

Teachers and Students

- (i)Respect the right and dignity of the student in expressing his/her opinion;
- (ii)Deal justly and impartially with students regardless of their religion, economic, social and physical characteristics;
- (ii) Recognize the difference in aptitude and capabilities among students and strive to meet their individual needs;
- (iv)Encourage students to improve their attainments, develop their personalities and at the same time contribute to community welfare; (v)Inculcate among students, scientific outlook and respect for physical labour and ideals of democracy, patriotism and peace;
- (vi) Be affectionate to the students and not behave in a vindictive manner towards any of them for any reason;
- (vii) Pay attention to only the attainment of the student in the assessment of merit,
- (viii) Make themselves available to the students even beyond their class hours and help and guide students without any remuneration or reward;
- (ix)Aid students to develop an understanding of our national heritage and national goals; and
- (x)Refrain from inciting students against other students, colleagues or administration.
- (xi) Encourage and guide students to establish academic and social platforms and carryout focused activities

Teachers and Colleagues

Teachers should:

- (i) Treat other members of the profession in the same manner as they themselves wish to be treated:
- (ii) Speak respectfully of other teachers and render assistance for professional betterment;
- iii) Refrain from lodging unsubstantiated allegations against colleagues to higher authorities
- (iv) Refrain from allowing considerations of caste, creed, religion, race or sex in their professional endeavour.
- (iv) Co-operate with members of other disciplines for research and to curate courses and programmes for students

Teachers and Authorities

- (1)Discharge their professional responsibilities according to the existing rules and adhere to procedures and methods consistent with their profession in initiating steps through their own institutional bodies and/or professional organizations for change of any such rule detrimental to the professional interest;
- (ii) Refrain from undertaking any other employment and commitment including private tuitions and coaching classes which are likely to interfere with their professional responsibilities;
- (iii) Co-operate in the formulation of policies of the institution by accepting various offices and discharge responsibilities which such offices may demand;

- (iv) Co-operate through their organizations in the formulation of policies of the other institutions and accept offices;
- (v)Co-operate with the authorities for the betterment of the institutions keeping in view the interest and in conformity with dignity of the profession;
- (vi)Should adhere to the conditions of contract;
- (vii)Give and expect due notice before a change of position is made, and (viii)Refrain from availing themselves of leave except an unavoidable grounds and as far as practicable with prior intimation, keeping in view their particular responsibility for complete of academic schedule.

Teachers and Non-teaching Staff

Teachers should:

- (i) Teachers should treat the non-teaching staff as colleagues and equal partners in a cooperative undertaking, within every educational institution; and
- (ii) Teachers should help in the function of joint staff-councils covering both teachers and the non-teaching staff.

Teachers and Guardians

Teachers should:

(i) Try to see through teachers' bodies and organizations that institutions maintain contact with the guardians, their students, send reports of their performance to the guardians whenever necessary and meet the guardians in meetings convened for the purpose for mutual exchange of ideas and for the benefit of the institution.

Teachers and Society

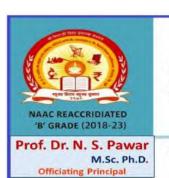
- (i)Recognize that education is a public service and strive to keep the public informed of the educational programmes which are being provided;
- (ii) Work to improve education in the community and strengthen the community's moral and intellectual life;
- (iii)Be aware of social problems and take part in such activities as would be conducive to the progress of society and hence the country as a whole;
- (iv)Perform the duties of citizenship, participate in community activities and shoulder responsibilities of public offices;
- (v)Refrain from taking part in or subscribing to or assisting in any way activities, which tend to promote feelings of hatred or enmity among different communities, religions or linguistic groups but actively work for National Integration.
- (vi) Act as a bridge between community and academics, utilizing academic agency for contributing to solving social issues, and recognizing the latent knowledge base in society and channelizing it for academic purposes.

B. STUDENTS AND ACADEMIC INTEGRITY:

The college is looking forward to advanced scientific research and education. It values academic integrity and is always devoted to the development of an intellectual and ethical environment built on the principles of academic integrity. Academic Integrity demands honesty, responsibility and awareness towards research ethics and scholarship. It is the belief of the college that the ideas and contributions of everyone must be acknowledged properly in all academic affairs. Academic integrity is important for the success of the college and its research missions and hence, violation academic integrity is offensive. The inability to maintain academic integrity is a threat to the reputation of the college and value of the degrees awarded to its students. Therefore, it is the responsibility of every individual in the college to contribute to the cause of academic integrity at their best.

The Principles of academic integrity expect that students should:

- 1. Properly acknowledge and refer to the works, ideas and words of others.
- **2.** Properly acknowledge the contribution of all to a work.
- **3.** Ensure that works submitted by them under any academic activity are produced without the support of impermissible materials or impermissible collaboration.
- 4. Obtain all data or results by ethical means and report them accurately.
- **5.** Treat all other students respectfully, respecting their integrity and right to pursue their education without any interference.
- **6.** College desires all the students to follow the rules and regulations set down by the college for research and publication, as any violation of these rules will lead to disciplinary actions by the college.



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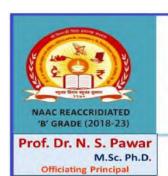
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Annual Report of Anti-Ragging Committee (Academic Year-2018-19)

The annual meeting of the Anti-Ragging Committee was held on 16/03/2019 in Bose Hall to take the review regarding Anti-raggng Cell. Throughout the year no complaints were received from the students because the awareness had been created among the students by displaying the posters on anti-Ragging. The members expressed satisfaction.



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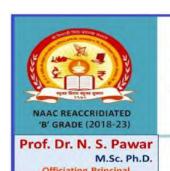
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Annual Report of Anti-Ragging Committee (Academic Year-2019-20)

The annual meeting of the Anti-Ragging Committee was held on 16/03/2020 in Seminar Hall to take the review regarding Anti-ragging Cell. Throughout the year no complaints were received from the students because the awareness had been created among the students by displaying the posters on anti-Ragging. The members expressed satisfaction.



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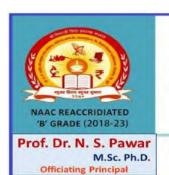
Annual Report of Anti-Ragging Committee (Academic Year-2020-21)

The annual meeting of the Anti-Ragging Committee was held on 15/03/2021 following the rules of social distancing. In this academic year due to COVID-19 Pandemic, classes of the students were engaged in online mode; therefore no grievances were received from the students.

Only the suggestions from the so de of the girl students were received regarding to conduct separate online classes for them. But since it was not possible, they were convinced.



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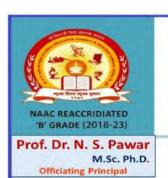
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Annual Report of Anti-Ragging Committee (Academic Year-2021-22)

The annual meeting of the Anti-Ragging Committee was held on 16/03/2022 in Bose Hall to take the review regarding Anti-raggng Cell. Throughout the year no complaints were received from the students because the awareness had been created among the students by displaying the posters on anti-Ragging. The members expressed satisfaction.



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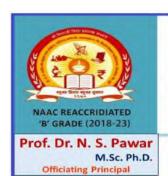
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Annual Report of Anti-Ragging Committee (Academic Year-2022-23)

The annual meeting of the Anti-Ragging Committee was held on 27/02/2023 in Bose Hall to take the review regarding Anti-ragging Cell. Throughout the year no complaints were received from the students because the awareness had been created among the students by displaying the posters on anti-Ragging. The members expressed satisfaction.



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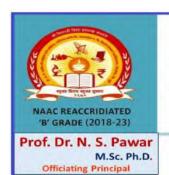
Annual Report of Grievance Redressal Cell (Academic Year-2018-19)

Throughout the Academic Year 2018-19 two meetings were held: one in each semester. All the members had taken the timely follow up of the grievances from the students.

Since no grievances were recorded the committee had expressed satisfaction.



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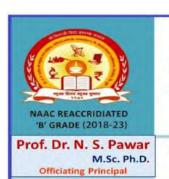
Annual Report of Grievance Redressal Cell (Academic Year-2019-20)

After the second meeting held in second semester, the members discussed the complaint received from the students regarding water purifier and were satisfied with the due redressal.

Since no grievances were recorded the committee had expressed satisfaction.



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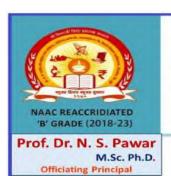
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Date: 17/05/2021

Annual Report of Grievance Redressal Cell (Academic Year-2020-21)

In this academic year there was complete lock down all over India due to COVID-19, Corona Pandemic. Hence the social distancing was must and students appeared the classes online. Hence there was no question of grievances and so the said committee was not framed.





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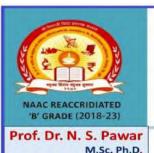
Annual Report of Grievance Redressal Cell (Academic Year-2021-22)

Last and the second meeting of the committee was held on 14/03/2022. All the members had expressed satisfaction for not receiving any complaint.

Principal Dr. N.S. Pawar expressed his satisfaction and thanks for all.



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Annual Report of Grievance Redressal Cell (Academic Year-2022-23)

The annual meeting of the committee was held on 17/02/2023 under the chairmanship of Dr. N. S. Pawar He took the follow up of the grievances, if any, received from the students. Members answered the questions he had raised



Anti-Ragging Board in the College Premises



संक्षिति वर्ष - 2019 - 20 fa. 18/07/2019 राभा फ्र-1 मा प्राचार्य दालनात महिला लेगिक अत्यासार निवारण समीती - बी समा सकार्य डिक 11.00 वाजता आयोजित करण्यात आलं या समेस स्वालील सदस्य उपस्थित होते. अद्यक्ष : - प्राचार्य _ डॉ. बी. छार -चाँ बरी - क्रिक्ट : - उपप्राचार्य _ प्रा. सी. ठही. पाटील प्राची - सहस्य : - उपप्राचार्य _ प्रा. जा. एस. ठही. बीरसे - मि. सहस्य : - उपप्राचार्य - प्रा. जा. एस. ठही. बीरसे - मि. सहस्य : - डॉ. कांबळ आबा डी. क्रिक्ट सहरूच :-विषय:-। महिला लेगिक आत्थाचार निवारण तकारीबाबत , अहवाल:- लेगिक आविष्या दक्षता हैण्याबाबत समित चर्चा करण्यात आही समितील चर्चनुसार महापिद्याल्यी विद्याधिनिधी प महिला श्रिक्षकांची कसलीही लेगिक सोषणाची तकार आलेली माही, या समेस समितीचे सहग्रह्म व सर्व सदस्य उपस्थित होते अछाक्ष - प्राचार्च डा. वी. आर चौहारी - की सदश्य - उपप्राचार्य - प्रा. सी. वहीं पाष्टील . किर्म सदश्य - उपप्राचार्य : डॉ. एम. वहीं बोरसे जिं! सदश्य - डॉ. फांबळ आबा डी. बिल्किए विषयं नः २ लिगिक क्षोपण न होन्यासंबंधी माहिती कळन देनेबाबत, अहवाल : - महाविद्यालयीन विद्याधिनीना त्यांच्या हक्कावावत जार्थी। जिम्ही किमीना करून लेगिक अत्याचारावावत जिल्ल्याही देवावायाणी वळी न पडता त्यासंबंधी तकारी, सूचना महिला लेगिक ठात्याचार तकार निवारण समीतीकडे देण्याबाबत सावाहन वरील विषयानुसार न्यर्वा होऊन विषय मंजूर करन्यात आमे महिला व मुंकीच्या खावतीत भविष्यात महाविद्यालयाच्य सावारात कुठामीही अनुचित खटना घठणार मार्खा या अंबद्या न्यची करव्यात आली, य खबर दारीचे उपाय यनुर्धाविञ्चात साले. अध्यक्षांच्या परवानगीने समा संपानी असे व्यक्तिर के जाहार छले.

प्राचाये.

गुलाय ।

14.08/08/2022 सभा क्र माः प्राचार्य दालनात महिला लेशिक अत्याचार निवारण समितीची सभा सकाळी ठीक ॥:०० वाजना आयोजित करव्यात आली. अध्यक्ष :- प्राचार्य डॉ. टी. एम. पाटील स्म स्थ : - उपप्राचार्य डॉ स्टी. रास् पवात् सदस्य :- उपप्राचार्य हो. एस. वी. बोरसे स्तदस्य :- पयविद्यक पा रामा टी राजळ स्वस्थ :- प्रान्डॉ कांबले आशा दलात्रय सदस्य :- प्रा. पाटील वंदना जिजाबराव महिला लेशिक अत्याचार निवारन मिक्रारीबाबन, विषय:- 1 करण्याम शास्त्री. यशेमील अहवाल :- लेशिक शोषणाविषयी दक्षता छेण्यावाबत संभेत नर्ना करव्यात् आलीः समितील चर्चनुसार महावित्यालयातील विदयार्थिनीची व सहिला शिक्षकांची कसलीही लेशिक कोविणाची मुकार आलेली माही. यविकी समेस समितीचे अध्यक्ष व सर्व सदस्य उपस्थित होते. सहयहा: - याचार्य ड्रॉ. टी. एम. पाटील सदस्थः - उपप्रान्वार्य् डां. व्ही. एस्. प्वार् स्यस्य:- उपप्राचार्थ डॉ. रास द्री. बोरसे सदस्य: - पर्यवेष्टक प्रार्पम. टी राऊळ स्पस्य :- प्रा.डी. कानके आशा दतात्रय सदस्य :- प्रा. पाटील वदमा जिजाबराव विषय;- 2 लेशिक शोषण न होण्यासंबद्धी साहिती कक्त देशे. वीवम, अख्वाल :- महाविद्यालयीन निद्यार्थिनीना त्यांच्या हक्काबाबत् जाभूती निर्माण करून लेशिक अत्याचाराबाबत कुढेल्याही दुबावा खाली बकी न पडमा त्यासंबंधी त्राही/सुचना महिला लेशिक अन्यान्यार मकार निवारण समिनीकडे देशवाबत अवा-हम करावे वरील विषयानुसार न्यची होकन विषय मंजुर करव्यान आले. सहिला व सुक्रींच्या बाबतीत भविष्यात सहाविद्यालया-न्या आवारात कुठलाँ ही अनुचित घटना घड्णार माही या सेंबधी -चर्चा करेंच्यात आली हा खबरदारीचे उपाय सुचिव -ण्यात आले. अध्यद्यान्य। परवानगीने समा संपाती असे जाहीर क्रव्यान आले. प्राचार्य.

संबंधी खर्ची करव्यात आली', प रववरकारीचे उपाय नाहां. था सूचिवव्यात आले. अध्यक्षात्था परवानगीने समा संपानी असे जाहिए करण्या हो

प्राथाय".

प्राथाय.